

ELOoffice Customer Reference

Johannes Becker Bedachungen



>>

Reducing Paper Use in the Office with Ease

Digital, Transparent Archiving of Paper-based Records with ELOoffice

ELOoffice enables Johannes Becker Bedachungen to significantly reduce lookup times. Now information can be made available in the electronic archive at a click of the mouse. Costly additional archive space is no longer needed. For the certified master roofer workshop, this means clear workflows and reduced costs in terms of purchasing paper and ring binders.

Johannes Becker Bedachungen based in Baunatal, Germany, has been providing the whole range of roofing services since 1948. Services include thermal insulation, chimney cladding, gutters, or rooftop gardening delivered expertly by the master workshop.

“We were more than pleased with the ELO business partner’s work and the ELOoffice solution. The installation process went smoothly and spur-of-the-moment change requests were attended to quickly and professionally.”

Jörg Hanke,
Project Manager at Johannes Becker Bedachungen

The Solution

More Real-World Value



>>

Simple and Secure Software Design

Over time, the company's filing cabinets accumulated more and more invoices, delivery notes, and customer records. This made finding specific documents and case information a long and cumbersome process. The established family business decided to put an end to this by introducing modern technology, namely the **ELOoffice** document management system (DMS).

The declared goal was to reduce research times and streamline workflows. **ELOoffice** was set up by an experienced **ELO business partner** according to the roofing business's specifications. Prior to installing the system, an individual, central document archiving structure was developed in cooperation with the employees and the **ELO business partner**. Project manager Jörg Hanke of Johannes Becker Bedachungen had expected the installation project to be a more complex undertaking, noting: "We were more than pleased with the **ELO business partner's** work and the **ELOoffice** solution. The installation process went smoothly and spur-of-the-moment change requests were attended to quickly and professionally."

Now it is possible to scan and directly import documents into the predefined archive structure. Preconfigured keywording forms facilitate archival, making it simple and consistent. The keywording form also helps users to quickly retrieve documents at any time. To further speed up the process, a tailor-made 'Find customer record' **ELO** button was set up for Becker Bedachungen in the **ELOoffice** archive. Another key advantage is the transparent, central display of all documents in the **ELO** archive.

Rapid Training in the ELO Workshop

ELOoffice is known for its user-friendly interface, so employee training took only a single day. The fact that **ELOoffice** is so simple to use goes a long way towards boosting user acceptance of the DMS. The **ELO business partner** conducted the training to ensure that the team could immediately start working when the new system was in place.

Saving Paper and Accelerating Searches

Time-consuming searches and costly archiving space are now things of the past. Thanks to **ELOoffice**, Johannes Becker Bedachungen can put the previous archival room to a new use, while also saving costs because paper and ring binders are no longer required in great numbers. Last but not least, the company profits from short search times and transparent workflows.